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## **Incumbent Worker Training Program (IWT)** ***HELPING MANUFACTURERS GAIN A COMPETITIVE EDGE***

Are you an advanced or innovative manufacturer in need of assistance to train your workers? If so, the Incumbent Worker Training Program (IWT) may be able to help. This unique program can be used to train incumbent workers in the skills they need to help your business meet current and emerging market needs; bring technological innovation to the marketplace; and help companies leap ahead in productivity and efficiency.

### **Program Highlights:**

- Projects are reviewed on a first-come first-served basis
- Financial assistance will be awarded as matching grants, ranging from \$5,000 to \$100,000 each calendar year
- Applicants must match grant awards dollar for dollar

### **Eligible Applicants:**

All applications requesting funding are evaluated by the Department of Labor to determine if they meet the following mandatory requirements:

#### **Employer:**

- A Connecticut-based manufacturer who has 2,000 employees or less and is registered to conduct business for not less than 12 months. Eligible industries include but are not limited to aerospace, medical device, composite materials, digital manufacturing, and other technologically advanced commercial products and services supply chains.
- Must operate as a for-profit entity with a facility located in Connecticut or relocating operations to the state, in whole or in part, as of a condition of such financial assistance through the program.
- Not have previously been awarded a total of \$100,000 under the program within the same calendar year.
- Be in good standing with DRS and DOL and other relevant state or local agencies
- Be registered with the CT Secretary of State
- Have a training project worthy of funding.

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#### Employee:

- Employed in any of the following functions: direct/indirect labor including but not limited to production, information technology, logistics or research and development, engineers and production support;
- Work at a Connecticut manufacturing facility;
- At least 18 years of age; and
- Working full-time hours as defined by the industry.

#### Eligible Uses:

Typical uses of this funding include, but are not limited to the following training:

- Upgrade and increase skills
- Industry specific
- Written and oral communication
- Mathematics or science
- Technical and technological skills

Training must expand and/or improve an employee's needed skills and develop opportunities for growth or promotion within the company.

The IWT is funded by the Connecticut Manufacturing Innovation Fund; Department of Economic and Community Development (DECD) is the Fund administrator. The IWT program is administered by the Department of Labor (DOL).

To apply, please complete and submit the application form found at [www.ctdol.state.ct.us/MIF-IWT](http://www.ctdol.state.ct.us/MIF-IWT).

For more information, contact program coordinator Bernice Zampano at 860-263-6732 or email at [Bernice.Zampano@ct.gov](mailto:Bernice.Zampano@ct.gov).